

## Local Youth Network Management Group Record

### Trowbridge and Wider Area

<b>Area</b>	Trowbridge				
<b>Date</b>	20/10/2015	<b>Times</b>	4pm-6pm	<b>Venue</b>	Civic Centre, Trowbridge
<b>Present</b>	<p>Lance Allan – Town Clerk – Trowbridge – Acting Chair  Sarah Holland – Community Youth Officer  Mary Cullen – Community Engagement Manager  Hayleigh Bell – Leisure Manager – Town Council  Lindsey Millen – TCAF  Cllr Dennis Drewett – Area Board representative</p>				
<b>Apologies</b>	<p>Matthew Till – Police  Kerin Stacey – Active Young Person  Laura Pictor – Engagement Officer – Selwood Housing  Harry Jones – Apprentice Youth Worker  Simon Partington – Police  Carrie Creamer – WYAP  Tracey Sullivan – Arts Director  Ellena Pullen – Volunteer Young Person</p>				
<b>Agenda Items</b>					
1	Welcomes and Apologies				
2	Agreed Group Record of last Meeting				
3	Grants Awards				
4	Recommendations				
<b>Decisions</b>					
1	Introductions and apologies were conducted and detailed above.				
2	The LYN Meeting agreed the minutes for the last meeting which have been circulated				

	In the last area board meeting.
3	All members of the LYN MG Group were sent the three bids that had been submitted to the Youth Grant Funding. There was a long discussion about the scoring system with this funding. The CYO advised the LYN MG group to use the survey that was sent out by the Early Help team to help assess the Community led Model and hopefully improve the processes that are in place at present.
4	The LYN MG Group spent the rest of the meeting to discuss the funding bids applied. There were a few issues with two of the submitted bids that were brought up by the group at the meeting. The issues raised could not be accomplished on the night as further information from the applicants was needed to address them; no applicant was contacted for the meeting. The LYN MG Group requested the CYO report back to the applicant to ask for additional information which will be submitted to the LYN MG Group and a overall recommendation should be available when the Trowbridge Area Board meets on in November. If no decision has been made for this funding by the required date then this bid will go to the board with the information given at the LYN MG Group with a aim for the final draft and all relevant paper work at the next LYN MG Group in December to be presented to the Trowbridge Area Board in January.
5	Two further bids were submitted by different organisations, however the bidding system was not working correctly and therefore their bids would not save or submit. This left the organisations extremely annoyed as they had a desire to help reach the potential of positive activities for young people and due to technical issues the bids could not be submitted and this could delay the start of these activities for young people in the Trowbridge area. One of the groups was from TCAF and the CYO in support of the young skater's group "Opline", which the Trowbridge area board have been supporting in consultation of the improvements to the skater community. This bid and one other will now not go for recommendation until December 2015, which will impact on the project.
<b>Recommendations to Area Board</b>	
1	ID 151 – Harmonics Glee Club – The Harmonics Glee Clun Expansion Project - £4,550 – The LYN MG Group, well supported and brilliant group undertaking excellent work with young people with a wide range of young people. Evidence of past success and appreciation and currant demand for the activity was clearly demonstrated.
2	ID – 169 – Chambers of Commerce - WOW – Preparing for the world of work - £4950.00 – The LYN MG Group has considered this application for funding sponsored by the Trowbridge Chambers of Commerce. The group at present find that after a full and lengthy discussion that some aspects of this bid needed additional evidence to make this bid strong in relation to the aims of the positive activities fund. Meeting the required thresholds set out by the criteria. Once the additional evidence has been submitted to the LYN MG Group this bid will be brought back to the LYN MG Group for further recommendation and then to the Trowbridge Area Board.
3	ID 170 – Chambers of Commerce – Create Energy – Release your potential - £5,000.00 The LYN MG Group has considered this application for funding sponsored by the Trowbridge Chambers of Commerce. The group at present find that after a full and lengthy discussion that some aspects of this bid needed additional evidence to make this bid strong in relation to the aims of the positive activities fund. Meeting the required thresholds set out by the criteria. Once the additional evidence has been submitted to the LYN MG Group this bid will be brought back to the LYN MG Group for further recommendation and then to the Trowbridge Area Board.
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<b>Actions</b>	
1	CYO to contact the Chambers of Commerce and request the additional information to support the funding bids they have submitted.
2	To find out the process from the Positive activities fund to identity whether the bids can be submitted outside a formal meeting of the LYN MG Group.
3	To implement a structure for the policies to be linked to the funding bid so submission

of the bid and polices can happen at the same time.			
<b>Date of Next meeting:</b>		15 <sup>th</sup> December 2015 – 4-6pm – Trowbridge Civic Centre	
<b>Notes Taken By:</b>	Sarah Holland	<b>Position:</b>	Community Youth Officer